



Town of Groton, Connecticut

Meeting Minutes

Town Council

45 Fort Hill Road
Groton, CT 06340-4394
Town Clerk 860-441-6640
Town Manager
860-441-6630

Mayor Heather Bond Somers, Councilors Dean G. Antipas, Bruce S. Flax, Bill Johnson, Karen F. Morton, Deborah L. Peruzzotti, Rita M. Schmidt, James L. Streeter, and Harry A. Watson

Tuesday, February 5, 2013

7:30 PM

Town Hall Annex - Community Room 1

REGULAR MEETING

I. ROLL CALL

The meeting was called to order at 7:33 p.m. by Mayor Somers.

Members Present: Mayor Somers, Councilor Johnson, Councilor Morton, Councilor Peruzzotti, Councilor Schmidt, Councilor Streeter and Councilor Watson

Members Absent: Councilor Antipas and Councilor Flax

Also present were Town Manager Mark Oefinger, Town Clerk Betsy Moukawsher and Office Assistant Lori Watrous.

II. SALUTE TO THE FLAG

The Salute to the Flag was led by Rep. Kotowski.

III. RECOGNITION, AWARDS & MEMORIALS

PUBLIC HEARING:

2013-0048 FYE 2014 Budget

Mayor Somers called a recess for the Public Hearing at 7:38 p.m.

Angie Robinson, 7 Latham Lane, Noank, stated that the Mystic & Noank Library is an essential part of the community for both young and old. She urged the Council not to cut its funding.

Barry Boodman, 215 Library Street, Mystic, encouraged Councilors to continue funding the Mystic & Noank Library operating expenses. The library offers resources, archives and programs to all, but it primarily serves the Mystic and Noank communities. Mr. Boodman noted that the requested funding only represents a portion of the library's expenses.

Gary Baker, 51 Ensign Drive, Mystic, is concerned that the education budget has not increased over the last few years. He wonders whether there is enough funding to cover teachers, supplies and other things that a school may need. Mr. Baker remarked that a good school system can attract people to a town.

Rosanne Kotowski, 24 Ann Avenue, Mystic, stated that Dr. Ramos presented a draft budget to the Board of Education (BOE) which would represent a \$4 million increase in spending. It is now up to the BOE to look at its expenditures to determine what reductions can be made. For Town Operations, Ms. Kotowski stated that the golf course is a non-essential use of taxpayer dollars; non-union post employment benefits, employee salaries, uniform care sick leave, and shift premiums should be scaled back; the Police Departments in the Town, City, and Groton Long Point should be consolidated; the Planning Department, Parks and Recreation Department, and Public Works Department should be looked at for possible over-staffing; and the Town and City Parks and Recreation Departments should be combined. Ms. Kotowski would like to see a zero tax increase.

There being no further comments, Mayor Somers closed the Public Hearing at 7:50 p.m.

IV. RECEIPT OF CITIZENS' PETITIONS, COMMENTS AND CONCERNS

None.

V. RESPONSES TO CITIZENS' PETITIONS, COMMENTS AND CONCERNS

None.

VI. CONSENT CALENDAR**a. Approval of Minutes****2013-0047 Approval of Minutes (Town Council)****RESOLUTION ACCEPTING TOWN COUNCIL MINUTES**

RESOLVED, that the minutes of the Town Council meeting of January 15, 2013 are hereby accepted and approved.

This Matter was Adopted on the Consent Calendar.

b. Administrative Items**2013-0020 Special Trust Fund Contributions****RESOLUTION ACCEPTING CONTRIBUTIONS TO SPECIAL TRUST FUNDS**

RESOLVED, that the Town Council hereby accepts contributions to the Town as follows:

New England Filipino-American, Inc. - \$100.00 - Library Miscellaneous
Neil and Pat Kluepfel (Fidelity Charitable Gift) - \$1,000.00 - Social Services Discretionary Fund
Windham Falls Estates - \$120.00 - Social Services Discretionary Fund
Gloria Marshall - \$50.00 - Social Services Discretionary Fund
Mystic River Homes Inc. - \$100.00 - Social Services Discretionary Fund
Charles Rogers - \$40.00 - Social Services Discretionary Fund
Lee Vincent - \$50.00 - Social Services Discretionary Fund
City of Groton Matching Funds - \$1,120.00 - Groton Utilities Energy Assistance Program (GAP)
Margaret and Frank Adams - \$100.00 - Groton Utilities Energy Assistance Program (GAP)
Nancy Barnhart - \$30.00 - Groton Utilities Energy Assistance Program (GAP)
Angelo and Jeannette Baruffa - \$5.00 - Groton Utilities Energy Assistance Program (GAP)
Robert and Phyllis Boggs - \$8.55 - Groton Utilities Energy Assistance Program (GAP)
Charles and Maura Bonner - \$20.00 - Groton Utilities Energy Assistance Program (GAP)
William Bowes - \$75.00 - Groton Utilities Energy Assistance Program (GAP)
Charles Clogston - \$50.00 - Groton Utilities Energy Assistance Program (GAP)
David and Veronica Cousens - \$25.00 - Groton Utilities Energy Assistance Program (GAP)
Amy D'Amico - \$5.00 - Groton Utilities Energy Assistance Program (GAP)
Elisa Giommi - \$10.00 - Groton Utilities Energy Assistance Program (GAP)
Mary Johnson - \$40.00 - Groton Utilities Energy Assistance Program (GAP)
Raymond and James Macionus - \$25.00 - Groton Utilities Energy Assistance Program (GAP)
Timothy and Helen Moore - \$5.00 - Groton Utilities Energy Assistance Program (GAP)
Donald O'Neil - \$20.00 - Groton Utilities Energy Assistance Program (GAP)
Thomas Powden - \$50.00 - Groton Utilities Energy Assistance Program (GAP)
Anne-Marie Quagliaroli - \$15.00 - Groton Utilities Energy Assistance Program (GAP)
James and Ann Sailors - \$25.00 - Groton Utilities Energy Assistance Program (GAP)
Marina Shalaeva - \$20.00 - Groton Utilities Energy Assistance Program (GAP)

This Matter was Adopted on the Consent Calendar.

c. Deletions from the Town Council Referral List**2013-0015 Setting 2013 Rates for Shennecossett Golf Course and Approving Revised Regulations for Parks and Recreation Facilities**

This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.

- 2013-0021 Refunding Prior Years' Bonds (Part 1)**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0022 FYE 2013 Contingency Transfers - Wage Adjustments**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0024 Reappointment of Timothy Pratt to Jabez Smith House Committee**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0025 Reappointment of Jackie Massett to Ledge Light Health District Board of Directors**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0026 Reappointment of John Parfitt, Jr. to Board of Assessment Appeals**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0027 Reappointment of William Everett to Historic District Commission**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0028 Reappointment of Ellen Chiapperini to Library Board**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0029 Reappointment of Richard Fitzgerald to the Planning Commission**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0030 Reappointment of Robin Moulding to Retirement Board**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0031 Reappointment of Scott Russotto to Zoning Board of Appeals**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0032 Reappointment of Robert Ashworth to Inland Wetlands Agency**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0033 Reappointment of Mary Ellen Furlong to Inland Wetlands Agency**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0034 Reappointment of Andrew German to Jabez Smith House Committee**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0035 Reappointment of Rosemary Duval-Arnould to Library Board**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0036 Reappointment of Denis O'Brien to Retirement Board**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0037 Reappointment of Stephen Jones to the Shellfish Commission**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0038 Reappointment of Bob Frink to Permanent School Building Committee**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0039 Appointment of Michael Kane as a Regular Member to the Planning Commission**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0040 Job Description for Assistant Town Manager**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0041 Job Description for Director Human Resources/Risk Management**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.

- 2013-0042 Job Description for Coordinator Risk and Emergency Management**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0043 Job Description for Manager Utilities Division**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0044 Job Description for Recreation Supervisor - Marketing and Events**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0045 Job Description for Foreman - Transfer Station**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.
- 2013-0046 Refunding Prior Years' Bonds (Part 2)**
This Matter was Deleted from Referral List - Action to be taken on the Consent Calendar.

Passed The Consent Calendar

A motion was made by Councilor Watson, seconded by Councilor Schmidt, to adopt the Consent Calendar, including all the preceding items marked as having been adopted on the Consent Calendar.
The motion carried unanimously

VII. COMMUNICATION REPORTS (Other than Committee Reports)

a. Town Councilors

Councilors received communications regarding town funds appropriated for parking in downtown Mystic, school safety, and the budget.

Councilors attended the School Facilities Initiative Task Force meeting.

Councilor Johnson attended the Plan of Conservation and Development meeting and the Economic Development Commission meeting.

Councilor Schmidt attended a presentation by Lawrence and Memorial Hospital regarding New London County death rates. She noted that an Energy, Efficiency and Conservation Committee meeting will be held on February 11, 2013.

Councilor Streeter, as Town Historian, received a call from a person restoring a fire rescue vehicle originally used in Groton in the 1950's. When completely refurbished, this vehicle will be placed in a museum in Virginia. Councilor Streeter attended an ad hoc meeting regarding the Veteran Memorial Park.

Councilor Watson stated that a meeting will be held between the State Commissioner of Agriculture and the Shellfish Commission at the hatchery on February 12, 2013. He also noted that the Board of Education/Town Council/RTM/City Council Liaison Committee will meet on February 6, 2013.

Mayor Somers had a meeting with the President of the Groton Long Point Association. She stated that two citizens-at-large are needed to serve on the Trails Coordinating Task Force and encouraged anyone who may be interested to contact the Town Clerk's Office.

Mayor Somers will have office hours at the Groton Public Library on March 2, 16, and 23, 2013, from 9 a.m. to noon in room 5.

b. Clerk of the Representative Town Meeting

The next meeting of the RTM will be held on February 13, 2013.

c. Clerk of the Council

The Town Clerk attended a Groton Rotary meeting. She noted that a Mystic Area Shelter &

Hospitality (MASH) retreat will be held on February 8, 2013.

d. Town Manager

The Town Manager noted that the 2013 meeting schedule for Groton's boards and commissions is listed in the weekly status report. Mr. Oefinger stated that a farewell gathering for former Greater Mystic Chamber of Commerce President Trish Cunningham will be held on February 20, 2013; Groton's Regional Hazardous Waste Day will be held July 20, 2013; and a Noank Aquaculture meeting will be held on February 12, 2013.

e. Town Attorney

No report.

VIII. COMMITTEE REPORTS

a. Community & Cultural Development - Chairman Schmidt

No meeting, no report.

b. Economic Development - Chairman Johnson

No meeting, no report.

c. Education/Health & Social Services - Chairman Watson

No meeting, no report.

d. Environment/Energy - Chairman Peruzzotti

No meeting, no report.

e. Finance - Chairman Morton

No meeting, no report.

f. Personnel/Appointments/Rules - Chairman Flax

Councilor Peruzzotti read the minutes of January 15, 2013, which are on file at the Town Clerk's office.

g. Public Safety - Chairman Streeter

No meeting, no report.

h. Public Works/Recreation - Chairman Antipas

No meeting, no report.

i. Committee of the Whole - Mayor Somers

The resolutions on tonight's agenda are a result of the Committee of the Whole meeting.

IX. UNFINISHED BUSINESS

None.

X. NEW BUSINESS

2013-0015 Setting 2013 Rates for Shennecossett Golf Course and Approving Revised Regulations for Parks and Recreation Facilities

RESOLUTION SETTING 2013 RATES FOR THE SHENNECOSSETT GOLF COURSE AND APPROVING REVISED REGULATIONS FOR PARKS AND RECREATION FACILITIES

WHEREAS, the Golf Advisory Board and the Parks and Recreation Commission have endorsed a number of changes to the fees for the Shennecossett Golf Course for 2013, and

WHEREAS, additional recommendations include modifications to the Regulations for Parks and Recreation Facilities reflecting the changes, now therefore be it

RESOLVED, that the municipal golf course rates for 2013 shall be the rates as attached to this resolution, and be it further

RESOLVED, that the Town Council approves the revised Regulations for Parks and Recreation Facilities as noted above and endorsed by the Parks and Recreation Commission at their December 2012 meeting.

A motion was made by Councilor Johnson, seconded by Councilor Streeter, that this matter be Adopted.

The motion carried unanimously

2013-0021

Refunding Prior Years' Bonds (Part 1)

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$21,300,000 REFUNDING BONDS FOR PAYMENT OF THE OUTSTANDING PRINCIPAL OF AND INTEREST AND ANY CALL PREMIUM ON ANY PORTION OF THE TOWN OF GROTON'S \$16,570,000 GENERAL OBLIGATION BONDS, ISSUE OF 2006, \$15,500,000 GENERAL OBLIGATION BONDS, ISSUE OF 2007, AND \$9,675,000 GENERAL OBLIGATION BONDS, ISSUE OF 2009; AND COSTS RELATED THERETO

RESOLVED,

(a) That the Town of Groton issue its refunding bonds, in an amount not to exceed TWENTY-ONE MILLION THREE HUNDRED THOUSAND DOLLARS (\$21,300,000), the proceeds of which are hereby appropriated: (1) to fund one or more escrows, and to apply the balance held in such escrows, together with the investment earnings thereon, to the payment in whole or in part, as to be determined by the Town Manager and the Director of Finance of the Town, of the outstanding principal of and interest and any call premium on the Town's \$16,570,000 General Obligation Bonds, Issue of 2006 (consisting at initial issue of \$15,000,000 School Bonds and \$1,570,000 General Purpose Bonds), \$15,500,000 General Obligation Bonds, Issue of 2007 (consisting at initial issue of \$15,450,000 School Bonds and \$50,000 General Purpose Bonds), and \$9,675,000 General Obligation Bonds, Issue of 2009 (consisting at initial issue of \$645,000 School Bonds and \$9,030,000 General Purpose Bonds), including the payment of interest accrued on said bonds to the date of payment, and (2) to pay costs of issuance of the refunding bonds authorized hereby, including legal fees, consultants' fees, trustee or escrow agent fees, underwriters' fees, net interest and other financing costs and other costs related to the payment of the outstanding bonds described above. The refunding bonds shall be issued pursuant to Section 7-370c of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town does hereby covenant and agree with the holders of the bonds that in each year while any such bonds are outstanding, it will levy and collect ad valorem taxes upon all taxable properties within the Town in an amount sufficient, with such other funds of the Town as shall be available for such purpose, to pay the interest and principal on the bonds as the same become due and payable.

(b) The Town Manager and the Director of Finance of the Town shall sign the bonds by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds. The Town Manager and the Director of Finance are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds; to provide for the keeping of a record of the bonds; to sell the bonds at public or private sale; to deliver the bonds; and to perform all other acts which are necessary or appropriate to issue the bonds.

(c) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the refunding may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the refunding. The Town Manager and the Director of Finance are authorized to amend such declaration of official intent as they

deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(d) That the Town Manager and the Director of Finance are authorized to make representations and enter into written agreements for the benefit of holders of the bonds to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds.

(e) That the Town Manager and the Director of Finance are authorized to take all other action which is necessary or desirable to enable the Town to effectuate the refunding of all or a portion of the Town's outstanding \$16,570,000 General Obligation Bonds, Issue of 2006, \$15,500,000 General Obligation Bonds, Issue of 2007, and \$9,675,000 General Obligation Bonds, Issue of 2009, and to issue refunding bonds authorized hereby for such purposes, including, but not limited to, the entrance into agreements on behalf of the Town with underwriters, trustees, escrow agents and others to facilitate the issuance of the refunding bonds, the escrow of the proceeds thereof and investment earnings thereon, and the payment of the outstanding bonds in whole or in part.

(f) That the above authorization to issue refunding bonds shall lapse on June 30, 2014.

Refer to RTM Under Rule 6.5.3.

A motion was made by Councilor Streeter, seconded by Councilor Peruzzotti, that this matter be Adopted and referred under Rule 6.5.3 to the Representative Town Meeting, due back on February 13, 2013.

The motion carried unanimously

2013-0046

Refunding Prior Years' Bonds (Part 2)

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$2,200,000 REFUNDING BONDS FOR PAYMENT OF THE OUTSTANDING PRINCIPAL OF AND INTEREST AND ANY CALL PREMIUM ON ANY PORTION OF THE TOWN OF GROTON'S \$3,000,000 GENERAL OBLIGATION SEWER BONDS, ISSUE OF 2007, AND COSTS RELATED THERETO

RESOLVED,

(a) That the Town of Groton issue its refunding bonds, in an amount not to exceed TWO MILLION TWO HUNDRED THOUSAND DOLLARS (\$2,200,000), the proceeds of which are hereby appropriated: (1) to fund one or more escrows, and to apply the balance held in such escrows, together with the investment earnings thereon, to the payment in whole or in part, as to be determined by the Town Manager and the Director of Finance of the Town, of the outstanding principal of and interest and any call premium on the Town's \$3,000,000 General Obligation Sewer Bonds, Issue of 2007, including the payment of interest accrued on said bonds to the date of payment, and (2) to pay costs of issuance of the refunding bonds authorized hereby, including legal fees, consultants' fees, trustee or escrow agent fees, underwriters' fees, net interest and other financing costs and other costs related to the payment of the outstanding bonds described above. The refunding bonds shall be issued pursuant to Section 7-370c of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town does hereby covenant and agree with the holders of the bonds that in each year while any such bonds are outstanding, it will levy and collect ad valorem taxes upon all taxable properties within the Town, other than properties within the City of Groton, in an amount sufficient, with such other funds of the Town as shall be available for such purpose, to pay the

interest and principal on the bonds as the same become due and payable.

(b) The Town Manager and the Director of Finance of the Town shall sign the bonds by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds. The Town Manager and the Director of Finance are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds; to provide for the keeping of a record of the bonds; to sell the bonds at public or private sale; to deliver the bonds; and to perform all other acts which are necessary or appropriate to issue the bonds.

(c) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the refunding may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the refunding. The Town Manager and the Director of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(d) That the Town Manager and the Director of Finance are authorized to make representations and enter into written agreements for the benefit of holders of the bonds to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds.

(e) That the Town Manager and the Director of Finance are authorized to take all other action which is necessary or desirable to enable the Town to effectuate the refunding of all or a portion of the Town's outstanding \$3,000,000 General Obligation Sewer Bonds, Issue of 2007, and to issue refunding bonds authorized hereby for such purposes, including, but not limited to, the entrance into agreements on behalf of the Town with underwriters, trustees, escrow agents and others to facilitate the issuance of the refunding bonds, the escrow of the proceeds thereof and investment earnings thereon, and the payment of the outstanding bonds in whole or in part.

(f) That the above authorization to issue refunding bonds shall lapse on June 30, 2014.

Refer to RTM Under Rule 6.5.3.

A motion was made by Councilor Watson, seconded by Councilor Peruzzotti, that this matter be Adopted and referred under Rule 6.5.3 to the Representative Town Meeting, due back on February 13, 2013.

The motion carried unanimously

2013-0022

FYE 2013 Contingency Transfers - Wage Adjustments

RESOLUTION FOR FYE 2013 GENERAL CONTINGENCY TRANSFERS

WHEREAS, the Town Charter provides for General Contingency transfers during the year, and

WHEREAS, during FYE 2013 budget deliberations, labor agreements for the Police and AFSCME-Supervisors employees had settled and those wage increases were included in a department's FYE 2013 Budget, and

WHEREAS, during FYE 2013 budget deliberations, labor agreements/pay plans were not known

and were not included in a department's budget for the remaining employee groups (CILU-Telecommunicators, CILU-Clerical, United Steelworkers-Parks/Public Works and Non-Union), and

WHEREAS, wage increases for three of those groups (CILU-Telecommunicators, United Steelworkers-Parks/Public Works and Non-Union) are now known and should be incorporated into a department's FYE 2013 budget through a General Contingency transfer, and

WHEREAS, during budget deliberations additional funds were added to General Contingency in anticipation of wage adjustments occurring during the fiscal for a total Contingency appropriation of \$450,000, and

WHEREAS, before this transfer is applied, the General Contingency has a balance of \$444,400, and

WHEREAS, including the approved wage increases in a department's FYE 2013 budget will provide a fairer comparison of personnel services between a department's FYE 2014 Request and the FYE 2013 Adjusted budget that will appear in the FYE 2014 Budget book, now therefore be it

RESOLVED, that \$168,792 be transferred from the General Fund Contingency function (#1074) to the following General Fund departments/functions and referred to the RTM for approval:

Town Clerk #1005	\$4,223
Town Manager #1010	\$7,562
Finance #1013	\$10,486
Administrative Services #1014	\$41,639
Public Safety #1024	\$9,293
Public Works #1035	\$53,330
Planning & Development #1046	\$13,047
Human Services #1051	\$3,007
Library #1063	\$7,332
Parks & Recreation #1064	\$18,873

Refer to RTM under Rule 6.5.3.

A motion was made by Councilor Morton, seconded by Councilor Schmidt, that this matter be Adopted and referred under Rule 6.5.3 to the Representative Town Meeting, due back on February 13, 2013.

The motion carried unanimously

A motion to approve Resolutions 2013-0024 Reappointment of Timothy Pratt to Jabez Smith House Committee, 2013-0025 Reappointment of Jackie Massett to Ledge Light Health District Board of Directors, 2013-0026 Reappointment of John Parfitt, Jr. to Board of Assessment Appeals, 2013-0027 Reappointment of William Everett to Historic District Commission, 2013-0028 Reappointment of Ellen Chiapperini to Library Board, 2013-0029 Reappointment of Richard Fitzgerald to the Planning Commission, 2013-0030 Reappointment of Robin Moulding to Retirement Board, 2013-0031 Reappointment of Scott Russotto to Zoning Board of Appeals, 2013-0032 Reappointment of Robert Ashworth to Inland Wetlands Agency, 2013-0033 Reappointment of Mary Ellen Furlong to Inland Wetlands Agency, 2013-0034 Reappointment of Andrew German to Jabez Smith House Committee, 2013-0035 Reappointment of Rosemary Duval-Arnould to Library Board, 2013-0036 Reappointment of Denis O'Brien to Retirement Board, 2013-0037 Reappointment of Stephen Jones to the Shellfish Commission, and 2013-0038 Reappointment of Bob Frink to Permanent School Building Committee was made by Councilor Peruzzotti, seconded by Councilor Schmidt and so voted unanimously.

2013-0024

Reappointment of Timothy Pratt to Jabez Smith House Committee

COMMITTEE

RESOLVED, that Timothy Pratt, 1288 River Road, Mystic, is hereby reappointed to the Jabez Smith House Committee for a term expiring 9/7/16.

A motion was made by Councilor Peruzzotti, seconded by Councilor Schmidt, that this matter be Adopted.

The motion carried unanimously

2013-0025 Reappointment of Jackie Massett to Ledge Light Health District Board of Directors

RESOLUTION REAPPOINTING JACKIE MASSETT TO THE LEDGE LIGHT HEALTH DISTRICT BOARD OF DIRECTORS

RESOLVED, that Jackie Massett, 78 Brandegee Avenue, is hereby reappointed to the Ledge Light Health District Board of Directors for a term expiring 11/10/15.

A motion was made by Councilor Peruzzotti, seconded by Councilor Schmidt, that this matter be Adopted.

The motion carried unanimously

2013-0026 Reappointment of John Parfitt, Jr. to Board of Assessment Appeals

RESOLUTION REAPPOINTING JOHN PARFITT, JR. TO THE BOARD OF ASSESSMENT APPEALS

RESOLVED, that John W. Parfitt, Jr., 32 St. Paul Court, is hereby reappointed to the Board of Assessment Appeals for a term expiring 12/31/15.

A motion was made by Councilor Peruzzotti, seconded by Councilor Schmidt, that this matter be Adopted.

The motion carried unanimously

2013-0027 Reappointment of William Everett to Historic District Commission

RESOLUTION REAPPOINTING WILLIAM EVERETT TO THE HISTORIC DISTRICT COMMISSION

RESOLVED, that William C. Everett, 1 Prospect Street, Mystic, is hereby reappointed to the Historic District Commission for a term ending 12/31/17.

A motion was made by Councilor Peruzzotti, seconded by Councilor Schmidt, that this matter be Adopted.

The motion carried unanimously

2013-0028 Reappointment of Ellen Chiapperini to Library Board

RESOLUTION REAPPOINTING ELLEN CHIAPPERINI TO THE LIBRARY BOARD

RESOLVED, that Ellen Chiapperini, 150 Library Street, Mystic, is hereby reappointed to the Library Board for a term ending 12/31/15.

A motion was made by Councilor Peruzzotti, seconded by Councilor Schmidt, that this matter be Adopted.

The motion carried unanimously

2013-0029 Reappointment of Richard Fitzgerald to the Planning Commission

RESOLUTION REAPPOINTING RICHARD FITZGERALD AS AN ALTERNATE MEMBER TO THE PLANNING COMMISSION

RESOLVED, that Richard Fitzgerald, 8 Benjamin Road, Mystic, is hereby reappointed as an alternate member to the Planning Commission for a term expiring 12/31/17.

A motion was made by Councilor Peruzzotti, seconded by Councilor Schmidt, that this matter be Adopted.

The motion carried unanimously

2013-0030 Reappointment of Robin Moulding to Retirement Board

RESOLUTION REAPPOINTING ROBIN MOULDING TO THE RETIREMENT BOARD

RESOLVED that the Town Council hereby reappoints Robin Moulding, 107 Haley Road, Mystic as a participant member to the Retirement Board for a term expiring 12/31/15.

A motion was made by Councilor Peruzzotti, seconded by Councilor Schmidt, that this matter be Adopted.

The motion carried unanimously

2013-0031 Reappointment of Scott Russotto to Zoning Board of Appeals

RESOLUTION REAPPOINTING SCOTT RUSSOTTO TO THE ZONING BOARD OF APPEALS

RESOLVED, that Scott Russotto, 25 New London Road, Mystic, is hereby reappointed to the Zoning Board of Appeals, for a term expiring 12/31/17.

A motion was made by Councilor Peruzzotti, seconded by Councilor Schmidt, that this matter be Adopted.

The motion carried unanimously

2013-0032 Reappointment of Robert Ashworth to Inland Wetlands Agency

RESOLUTION REAPPOINTING ROBERT ASHWORTH TO THE INLAND WETLANDS AGENCY

RESOLVED, that Robert L. Ashworth, 39 Whitney Road, Mystic, is hereby reappointed to the Inland Wetlands Agency for a term ending 12/31/14.

A motion was made by Councilor Peruzzotti, seconded by Councilor Schmidt, that this matter be Adopted.

The motion carried unanimously

2013-0033 Reappointment of Mary Ellen Furlong to Inland Wetlands Agency

RESOLUTION REAPPOINTING MARY ELLEN FURLONG AS AN ALTERNATE MEMBER TO THE INLAND WETLANDS AGENCY

RESOLVED, that Mary Ellen Furlong, 57 Fishtown Lane, Mystic, is hereby reappointed as an alternate to the Inland Wetlands Agency for a term ending 12/31/13.

A motion was made by Councilor Peruzzotti, seconded by Councilor Schmidt, that this matter be Adopted.

The motion carried unanimously

2013-0034 Reappointment of Andrew German to Jabez Smith House Committee

RESOLUTION REAPPOINTING ANDREW GERMAN TO THE JABEZ SMITH HOUSE COMMITTEE

RESOLVED, that Andrew W. German, 42 West Mystic Avenue, Mystic, is hereby reappointed to the Jabez Smith House Committee for a term expiring 09/07/16.

A motion was made by Councilor Peruzzotti, seconded by Councilor Schmidt, that this matter be Adopted.

The motion carried unanimously

2013-0035 Reappointment of Rosemary Duval-Arnould to Library Board

RESOLUTION REAPPOINTING ROSEMARY DUVAL-ARNOULD TO THE LIBRARY BOARD

RESOLVED, that Rosemary E. Duval-Arnould, 90 Colony Road, is hereby reappointed to the

Library Board for a term ending 12/31/15.

A motion was made by Councilor Peruzzotti, seconded by Councilor Schmidt, that this matter be Adopted.

The motion carried unanimously

2013-0036 Reappointment of Denis O'Brien to Retirement Board

RESOLUTION REAPPOINTING DENIS O'BRIEN TO THE RETIREMENT BOARD

RESOLVED that the Town Council hereby reappoints Denis M. O'Brien, 23 Payer Lane, Mystic, to the Retirement Board for a term ending 12/31/15.

A motion was made by Councilor Peruzzotti, seconded by Councilor Schmidt, that this matter be Adopted.

The motion carried unanimously

2013-0037 Reappointment of Stephen Jones to the Shellfish Commission

RESOLUTION REAPPOINTING STEPHEN JONES TO THE SHELLFISH COMMISSION

RESOLVED, that Stephen P. Jones, 11 Chesbro Avenue, is hereby reappointed to the Shellfish Commission for a term expiring 12/31/17.

A motion was made by Councilor Peruzzotti, seconded by Councilor Schmidt, that this matter be Adopted.

The motion carried unanimously

2013-0038 Reappointment of Bob Frink to Permanent School Building Committee

RESOLUTION REAPPOINTING BOB FRINK TO THE PERMANENT SCHOOL BUILDING COMMITTEE

RESOLVED, that Bob Frink, 144 Seneca Drive, is hereby reappointed to the Permanent School Building Committee for a term ending 9/29/15.

A motion was made by Councilor Peruzzotti, seconded by Councilor Schmidt, that this matter be Adopted.

The motion carried unanimously

2013-0039 Appointment of Michael Kane as a Regular Member to the Planning Commission

RESOLUTION APPOINTING MICHAEL KANE AS A REGULAR MEMBER (FROM AN ALTERNATE MEMBER) TO THE PLANNING COMMISSION

RESOLVED, that Michael D. Kane, 51 Jupiter Point Road, is hereby appointed as a regular member (from an alternate member) to the Planning Commission for a term ending 12/31/17.

A motion was made by Councilor Watson, seconded by Councilor Peruzzotti, that this matter be Adopted.

The motion carried unanimously

A motion to approve Resolutions 2013-0040 Job Description for Assistant Town Manager, 2013-0041 Job Description for Director Human Resources/Risk Management, 2013-0042 Job Description for Coordinator Risk and Emergency Management, 2013-0043 Job Description for Manager Utilities Division, 2013-0044 Job Description for Recreation Supervisor - Marketing and Events, and 2013-0045 Job Description for Foreman - Transfer Station was made by Councilor Watson, seconded by Councilor Streeter and so voted unanimously.

Mayor Somers noted that approving a job description does not necessarily mean that it will be filled with a new employee.

2013-0040 Job Description for Assistant Town Manager

RESOLUTION APPROVING A JOB DESCRIPTION FOR AN ASSISTANT TOWN MANAGER

WHEREAS, there is an opportunity to shift responsibilities between the Department of Administrative Services and the Town Manager's Office, and

WHEREAS, Human Resources/Risk Management responsibilities would shift to the newly creation position of Director Human Resources/Risk Management, and

WHEREAS, the Director of Administrative Services would convert to Assistant Town Manager with responsibility for various Town functions including Information Technology and Emergency Communications/Management, now therefore be it

RESOLVED, that the Town Council approves the job description for Assistant Town Manager.

A motion was made by Councilor Watson, seconded by Councilor Streeter, that this matter be Adopted.

The motion carried unanimously

2013-0041**Job Description for Director Human Resources/Risk Management****RESOLUTION APPROVING A JOB DESCRIPTION FOR DIRECTOR HUMAN RESOURCES/RISK MANAGEMENT**

WHEREAS, there is an opportunity to shift responsibilities between the Department of Administrative Services and the Town Manager's Office, and

WHEREAS, the Director of Administrative Services would convert to Assistant Town Manager with responsibility for various Town functions including Information Technology and Emergency Communications/Management, and

WHEREAS, Human Resources and Risk Management responsibilities would shift to the newly creation position of Director Human Resources/Risk Management, now therefore be it

RESOLVED, that the Town Council approves the job description for Director Human Resources/Risk Management.

A motion was made by Councilor Watson, seconded by Councilor Streeter, that this matter be Adopted.

The motion carried unanimously

2013-0042**Job Description for Coordinator Risk and Emergency Management****RESOLUTION APPROVING A JOB DESCRIPTION FOR COORDINATOR RISK AND EMERGENCY MANAGEMENT**

WHEREAS, the retirement of the Occupational Health and Safety Coordinator created an opportunity to shift responsibilities within the organization, and

WHEREAS, there is a synergy between Risk Management and Emergency Management that makes it logical to combine the responsibilities into Coordinator Risk and Emergency Management, now therefore be it

RESOLVED, that the Town Council approves the job description for Coordinator Risk and Emergency Management.

A motion was made by Councilor Watson, seconded by Councilor Streeter, that this matter be Adopted.

The motion carried unanimously

2013-0043**Job Description for Manager Utilities Division****RESOLUTION APPROVING A JOB DESCRIPTION FOR MANAGER UTILITIES DIVISION**

WHEREAS, the Town was unsuccessful in attempts to fill the position of Manager Water Pollution

Control Facility prompting a review of the position and needs of the Public Works Department, and

WHEREAS, a Manager Utilities Division would have broader responsibilities for utility operations as well as overall management responsibility for the Water Pollution Control Facility, now therefore be it

RESOLVED, that the Town Council approves the job description for Manager Utilities Division.

A motion was made by Councilor Watson, seconded by Councilor Streeter, that this matter be Adopted.

The motion carried unanimously

2013-0044

Job Description for Recreation Supervisor - Marketing and Events

RESOLUTION APPROVING A JOB DESCRIPTION FOR RECREATION SUPERVISOR - MARKETING AND EVENTS

WHEREAS, the vacant Recreation Program Supervisor position has been evaluated by the Director of Parks and Recreation, and

WHEREAS, it is recommended that the position provide marketing and program development support for all Parks and Recreation divisions including have primary responsibility for events allowing current Recreation Program Supervisors to focus on program management, now therefore be it

RESOLVED, that the Town Council approves the job description for Recreation Supervisor - Marketing and Events.

A motion was made by Councilor Watson, seconded by Councilor Streeter, that this matter be Adopted.

The motion carried unanimously

2013-0045

Job Description for Foreman - Transfer Station

RESOLUTION APPROVING A JOB DESCRIPTION FOR FOREMAN - TRANSFER STATION

WHEREAS, a Working Leader was originally proposed to fill the Solid Waste Transfer Station Coordinator position, but an agreement could not be reached with the union, and

WHEREAS, Foreman - Transfer Station reflects the duties and responsibilities unique to the Transfer Station, now therefore be it

RESOLVED, that the Town Council approves the job description for Foreman - Transfer Station.

A motion was made by Councilor Watson, seconded by Councilor Streeter, that this matter be Adopted.

The motion carried unanimously

XI. OTHER BUSINESS

In answer to Councilor Peruzzotti, the Town Manager noted that Sal Pandolfo's quarterly financial report will be in the next Weekly Status Report.

Mayor Somers stated that she has had multiple calls from property owners that are not full-time residents of Groton regarding voting for referenda. The Mayor noted that this item will be on the next Committee of the Whole agenda for discussion.

XII. ADJOURNMENT

A motion to adjourn at 8:24 p.m. was made by Councilor Watson, seconded by Councilor Peruzzotti and so voted unanimously.

Attest:

*Betsy Moukawsher, Town Clerk
Clerk of the Council*

Lori Watrous, Office Assistant